HARMONDSWORTH PRIMARY SCHOOL

London Borough of Hillingdon

HEADTEACHER: MRS E. DOWDING

Tuesday 2nd March 2021

Dear Parents and Carers,

Firstly, I would like to thank you all for your support and patience throughout recent weeks. We are all looking forward to re-opening fully and seeing all pupils return to school on Monday 8th March 2021.

In light of the Government announcement that all pupils will be expected to attend school full-time from 8th March, the following information is for parents to help them prepare for full reopening. The procedures outlined below have been informed by the DfE guidance and have followed a robust and ongoing process of risk assessment.

Many of the arrangements remain unchanged to those in **place during the Autumn Term**. It will be important that our whole school community follow this guidance in order to reduce the risk of bubble or whole school closure.

General Risk Management

*We will continue to operate a flexible drop off from 8.40am- 9am and pick up from 3pm-3.20pm. The drop off points continue to be the same as they were during the Autumn Term.

*As in the Autumn, we will continue to run a system of organising the children into 'bubbles' to limit contact. Staff are permitted to work across bubbles if necessary, but this will be limited.

*Children from Year 2- Year 6 will sit in rows in their classrooms facing the front of the room and they will need their own pencil case. All children require a named water bottle. Break and lunch times will be staggered and zones will be in place.

*We will continue to take the temperature of pupils on arrival to school and after lunch.

*Hygiene measures such as use of sanitiser, frequent washing of hands, maintaining social distance where possible will all be in place as they have been throughout the COVID-period. Each bubble has access to assigned toilets and handwashing facilities.

* Parents/Carers should wear a face covering when coming onto the school site.

* Staff are accessing Lateral Flow Tests twice a week

Testing At Home

On Sunday 28th February, the [Department of Health and Social Care announced](#) that from Monday 1st March, households with primary school age children can test themselves twice every week at home, as schools return from Monday 8th March. The twice-weekly test kits can be accessed:

, via employers if they offer testing to employees

, at a local test site

, by collecting a home test kit from a test site

, by ordering a home test kit online

Attendance

School attendance will be mandatory for all pupils from March 8th. The usual rules on school attendance and punctuality will apply as per the Attendance Policy. It is the parent's duty to ensure that their child attends school on a regular basis. Parents are expected to follow the normal procedure for reporting absence through a phone call to the school as soon as possible.

Lunches

Please do order your child lunch via parent pay as normal.

Remote Learning Work

We would love to see the work that the children have completed at home. Please do encourage your child to bring some or all of it in to school so that we are able to celebrate their efforts.

Wrap Around Care

Breakfast club and after school club will resume from Monday 8th March. Breakfast club runs from 7.30am and afterschool club until 5.45pm.

Birthdays

We will celebrate birthdays that have happened during lockdown at the end of the month. Children are also invited to wear non-uniform on a day of their choice.

Parents' Evening

The planned Parents' Evening due in February, did not take place. We will re-schedule this for after Easter, once the children have settled back into school. Further details will follow soon.

Please do not hesitate to get in touch if you have any questions or queries.

Yours sincerely

Mrs Eleesa Dowding

Headteacher