

HARMONDSWORTH PRIMARY SCHOOL

London Borough of Hillingdon

HEADTEACHER: MRS E. DOWDING



Harmondsworth Primary School

School Road

Harmondsworth

West Drayton, Middlesex

UB7 0AU

Telephone (020) 8759 1718

www.harmondsworthprimary.org

[E-mail: office@harmondsworthprimary.org.uk](mailto:office@harmondsworthprimary.org.uk)

Friday 28th August 2020

Dear Parents / Carers

Update for September 2020

We hope that you and your families are safe and well. We are very much looking forward to welcoming back all children in September. As with last term, we have been reviewing Government guidance and updating our risk assessments accordingly so that parents can feel confident that we have put a significant number of measures in place to keep children, staff and parents Covid safe at school. Some of the key actions are listed below:

- Extended drop off and pick up times (see below)
- Only one adult to bring children to school
- Pupils to stay in bubbles throughout the day (see below)
- Limited movement around the school
- Reduced number of adults on site
- Increased cleaning routines
- Additional hand washing and sanitising throughout the day
- Ensuring good respiratory hygiene
- Staggered lunch times and play times
- Pupils sitting at desks facing forwards (Y2-Y6)
- Pupils to provide their own resources Y3-Y6 (see letter sent in July attached)
- Individual resources e.g. pencils, rulers will be provided to Y1 and Y2
- Clear procedures around individuals with Covid-19 symptoms

We would ask that if pupils exhibit any Covid-19 symptoms, or someone in their household does, that they remain at home and self-isolate for 14 days. Please notify the school as soon as possible and let us know if and when you will be completing a Covid-19 test. Children will only be able to return to school either following a negative test result or following the 14-day isolation.

Start date

As mentioned in the most recent newsletter, we will be inviting Year 1,2,3,4,5 and 6 children back to school on **Thursday 3rd September**. Nursery and Reception children will be starting week beginning 7th September.

Opening and closing times

To allow parents and children to distance on arrival and pick up we will be operating a more flexible approach. Children can arrive anytime from 8.40a-9am. On arrival, pupils will go straight into class. Parents/Carers can pick up anytime between 3pm-3.20pm. Temperatures will continue to be taken on arrival.

Bubbles

The children will be operating in bubbles with no interaction with other bubbles. Each bubble will have: their own entry and exit, toilets, cloakroom, handwashing facilities, playground area or timed slot, lunch slot and PE slots.

Bubble 1- Nursery and Reception

Bubble 2- Year One and Two

Bubble 3- Year Three and Four

Bubble 4 – Year Five and Six

Essential visitors / Communication

The school will only be admitting staff and essential visitors by appointment only into the school. All communication between parents and school will be electronic or via the phone. The office will be a no entry zone.

Breakfast Club and After School Club

Our wrap around care will start on Thursday 3rd September, following DFE guidelines. Breakfast club will now be starting at 7.30am and will cost £2.50 with breakfast and £2.00 without. After School Club will be running from 3.20pm until 5.45pm and will cost £8.

Breakfast Club arrangements

- Parents/carers will drop at designated doors.
- Year 5/6 to gain entry via Y5 cloakroom door and will be based in the library/ICT suite
- Year 3/4 to gain entry via side entrance to hall (hall will be zoned).
- All other year groups to gain entry by the office door (hall will be zoned).

After school club will use the hall in zoned areas. Parents will pick up at main office gate.

After school clubs

We aim to resume after school clubs later in the Autumn Term and will keep you updated.

Attendance

All children will need to attend school in the new term in line with our attendance policy which can be located on our website.

Uniform/PE

Children will need to wear a full school uniform. Please see our provider here:

<https://www.schooltrends.co.uk/uniform/HarmondsworthPrimarySchoolUB70AU>

We will ask pupils to wear their PE kit on days when they do PE. PE days will be confirmed next week.

PPE

The current guidance from the DfE is that PPE is discouraged from being worn by primary school children. If children do choose to wear a mask, they will need at least two which should be named. The school will not be responsible for ensuring it is worn or replacing them if they are lost.

Lunches

Hot dinners **will not be available** to begin with. We are working with our catering company to work out when hot meals will be a possibility. In the meantime, please send your child with a packed lunch. If you are in receipt of benefits-related free school meals, your child will be provided with a lunch. For those pupils entitled to Universal Infant Free School Meals (Year R-2), we will confirm lunch provision arrangements during week commencing 7th September.

Free school meals

If you feel you may now be entitled to free school meals please email the school on: office@harmondsworthprimary.org.uk with the following information:

- Child's full name
- Parent's full name (as written on your birth certificate)
- Parent's date of birth
- Parent's National Insurance Number

Mrs Trim will advise if your eligibility is confirmed and when your child will be able to start receiving free school meals.

Please do not hesitate to get in touch if you have any further queries or questions.

Regards

Eleesa Dowding
Headteacher