

Harmondsworth Primary School



Secondary School Transfer Meeting

Monday 16th September 2019

Pan –London Coordinated Admissions Scheme

- Every year tens of thousands of pupils in London transfer to secondary school, many crossing borough boundaries to do so. Some years ago all of the London Boroughs got together with some councils bordering the capital and signed up to a system to co-ordinate admissions to their secondary schools.
- The coordinated admissions was fairer, with more parents being offered one of their preferred schools earlier, and fewer getting no initial offer at all. It was easier for parents to manage, reducing anxiety for them and their children, and also reduced the workload for schools.

How the system works

- Under the Pan-London Coordinated Admissions Scheme, all parents list the schools that they want to apply for on one form, ranking them in order of preference. This form will be returned to the council in which the child lives.

Open Evenings

Each Secondary School has an open evening during the Autumn Term for parents and pupils to visit the school.

Open Evenings

Barnhill Community High School

Wednesday 2 October, 6pm

Bishop Ramsey C of E School

Tuesday 17 September, 5.30pm

Bishopshalt School

Tuesday 12 September, 6pm

Guru Nanak Sikh Academy

Tuesday 8 October, 5pm

Harlington School

Tuesday 1 October, 6pm

Haydon School

Thursday 26 September, 6pm

Hewens College

Thursday 3 October, 6.30pm

Northwood School

Monday 7 October, 5.30pm

Oak Wood School

Wednesday 25 September, 6pm

Park Academy West London

Wednesday 18 September, 6pm

Queensmead School

Wednesday 25 September, 6pm

Rosedale College

Tuesday 24 September, 6.30pm

Ruislip High School

Thursday 3 October, 5pm

Swakeleys School for Girls

Thursday 19 September, 6.30pm

The Douay Martyrs Catholic School

Thursday 26 September, 5pm

The Harefield Academy

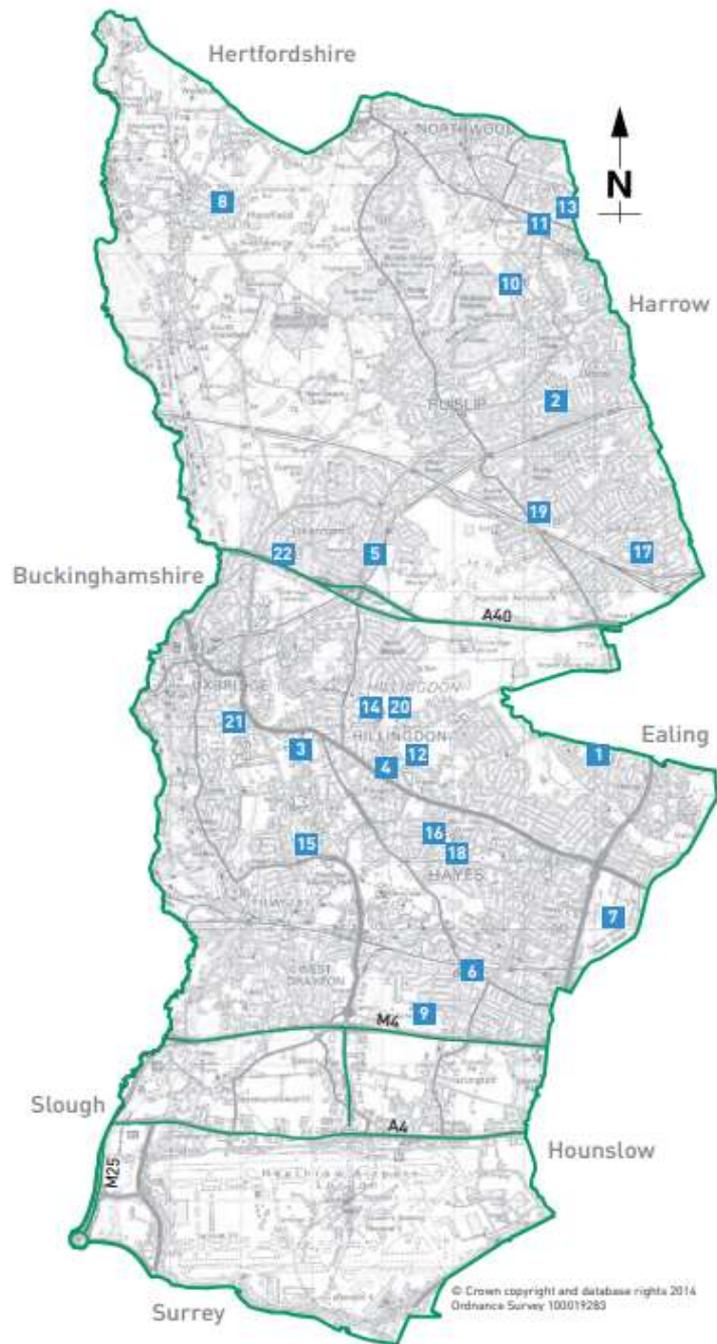
Monday 23 September, 6pm

Uxbridge High School

Monday 30 September, 6pm

Vyners School

Wednesday 2 October, 6pm



- 1 **A** **Barnhill Community High School**
Hayes (DfE 5412)
- 2 **A** **Bishop Ramsey C of E School**
Ruislip (DfE 4600)
- 3 **A** **Bishopshalt School**
Hillingdon (DfE 5400)
- 4 **S** **De Salis Studio College**
Hayes (DfE 4009)
- 5 **A** **The Douay Martyrs School**
Ickenham (DfE 5408)
- 6 **U** **Global Academy**
Hayes (DfE 4014)
- 7 **A** **Guru Nanak Sikh Academy**
Hayes (DfE 4654)
- 8 **A** **The Harefield Academy**
Harefield (DfE 6906)
- 9 **F** **Harlington School**
Hayes (DfE 5411)
- 10 **A** **Haydon School**
Eastcote (DfE 5401)
- 11 **U** **UTC Heathrow**
Northwood (DfE 4024)
- 12 **A** **Hewens College**
Hayes (DfE 5407)
- 13 **A** **Northwood School**
Northwood (DfE 5405)
- 14 **F** **Oak Wood School**
Hillingdon (DfE 5409)
- 15 **A** **Park Academy West London**
Yiewsley (DfE 4021)
- 16 **S** **Parkside Studio College**
Hayes (DfE 4000)
- 17 **A** **Queensmead School**
South Ruislip (DfE 5403)
- 18 **A** **Rosedale College**
Hayes (DfE 5406)
- 19 **A** **Ruislip High School**

Information on Admission Criteria

- Siblings - you may have to send birth certificates to your preferred schools.
- Medical evidence - you may have to send medical evidence
- Evidence of Faith - faith schools require parents to complete an additional form available from the school
- Each school will state in their prospectus if any additional information is required. For Hillingdon Secondary Schools you will find this at the end of each school's details
- Distance - the criteria for home to school distance for all schools in Hillingdon is as the crow flies.
- Selective Schools -you must ensure that you complete any necessary documentation required by the date set for them.
- Confirmation of address - Hillingdon residents will be asked to provide proof of address at the time of application. This will be in the form of: your council tax reference number and a copy of your child benefit entitlement notice.
- Applicants to Swakeleys will be required to take a non- verbal reasoning test (NVRT). You will need to submit a Supplementary Application Form (available from the school) which must be returned direct to the school by the deadline date.

How to apply

- <http://www.hillingdon.gov.uk/secondary>
- The London Borough of Hillingdon encourages parents to make their applications on line (www.hillingdon.gov.uk/schools). On the application form you are invited to state **up to** 6 schools that you are interested in applying to.



How to apply

- You must put the schools in the order that you would most wish your child to attend.
- Any late applications will only be considered after all the applications received on time.
- Please keep the e-mail receipt confirmation in case of any discrepancy over the date received.
- The closing date is **Thursday 31 October 2019.**

Applying to schools outside the London Borough of Hillingdon

- Your application must include any schools outside the London Borough of Hillingdon.
- You must place these schools in the order that you would like your child to go to .
- There are no selective schools in Hillingdon. If you wish to apply to a selective school outside the borough, you must ensure that you complete any necessary documentation required by the date set by them.

When will I hear about my application?

- If you applied on line you will be sent an e-mail on the evening of Monday 2nd March 2020 to confirm your offer.
- Letters will be posted on 2nd March 2020 if you submitted a paper application.
- You must accept the place by 16th March 2020.
- Your child's name will be held on the waiting list for any Hillingdon school that is a higher preference than the one offered.

Preference offer example

Preference 1 = School A
On waiting list

Preference 2 = School B
On waiting list

**Preference 3 = School C
School offered**

Preference 4 = School D
Not placed on waiting list

Preference 5 = School E
Not placed on waiting list

Preference 6 = School F
Not placed on waiting list

Important Dates To Remember

- **September/October 2019 – Secondary school open evenings**
- **Thursday 31st October 2019 – closing date for online applications**
- **2nd March 2020 (evening) – you will receive an e-mail with the result of your application**
- **16th March 2020 – deadline for accepting or declining your offer**

If you require help

- If you need more help, please come and speak to us.
- Or call 01895 556644
- For help and information on completing an online application please visit the website www.hillingdon.gov.uk/schools or call 01895 556644.

Appeal

- If you are not satisfied, you should accept the place offered to ensure that your child has a school place for September 2020; your child's name will be held on the waiting lists for your higher preference schools.
- You have the right to appeal and full information can be obtained by writing to each individual school requesting appeals documentation and enclosing a self addressed envelope.

Questions