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## **Charging Policy 2017**

The Governing Body of Harmondsworth Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

This Charging Policy informs staff and parents about charging for School activities.

In accordance with these guidelines Harmondsworth Primary School:

Will not charge for books, materials, equipment and instruction in connection with the National Curriculum or Statutory Religious Education taught at school, except where parents have indicated in advance their wish to purchase the product.

### **CHARGES**

The governing body reserves the right to make a charge in the following circumstances for activities organised by the school:

#### **School Journeys in School Hours**

The full cost to each pupil of all approved activities and residential activities deemed to take place in school hours.

#### **Activities outside School Hours**

The full cost to each pupil of all approved activities deemed to be optional extras taking place outside school hours.

#### **Individual Instrumental Tuition**

The cost to the pupil for providing any instrumental tuition not part of normal LEA peripatetic provision.



Charging in Kind

The cost of materials, ingredients, equipment (or the provision of them by parents) for the following subjects: D&T, Science, Art & Craft.

General

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of additional activities, which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

REMISSIONS

Where the parents of a pupil are in receipt of income support or family credit, the Governing Body may offer to remit in full or part the cost of full board and lodging for any residential activity which is deemed to take place in school hours or where it forms part of the syllabus for the National Curriculum.

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited, in confidence, to apply for the remission of charges in full or in part. The Head teacher in consultation with the Chair of Governors will make authorisation for such remission.

Parents will be asked to make a contribution towards replacing damaged or lost school property caused wilfully or negligently by their children.

The Governors will review this policy on an annual basis.

Date written	
Review date	September 2018
Head teacher	